



GRANVILLE  
CHRISTIAN  
ACADEMY



**GCA BOARD MEETING MINUTES  
OPEN SESSION  
March 2, 2020  
6:30 PM, SHBC Fireside Room**

- 1. Call to order**
- 2. Roll Call** answered by Phill Demarest, Julie Dickson, Dan Keiser, Mark Law, Justina Nadolson, Brad Pilkington, Woody Rose, Jason Stump, and Shari Swonger. Head of School Lee Reno.
- 3. Prayer and Devotion** – Mark Law spoke on the challenges of life...in our health, job, relationships, etc. Phil 4:6 tells us not to worry about anything. Jesus tells us we will be persecuted. Ps 27:1, Mt 6:34—tomorrow will worry about itself. Jn 16:33, Jesus has overcome the world for our salvation, but also for the troubles we have today. If Christ has not been raised from the dead, then our faith has been futile. 1 Cor 15:20 Christ has been raised from the dead and appeared publicly, that is where we can put our trouble—in Christ and his resurrection.
- 4. Explanation of meeting procedures (sign-in, time limit) – Hearing of Guests**—Justina Nadolson
- 5. A motion to approve the minutes from the open and closed sessions on February 3, 2020 was made by Mark Law, seconded by Phill Demarest, motion passed.**
- 6. Enter closed session votes from February 3, 2020 into the record:**
  - a. A motion to approve the January 2020 financial report was made by Mark Law, seconded by Phill Demarest, motion passed.
  - b. A motion to move GCA to an optional 12-month payment plan was made by Mark Law, seconded by Phill Demarest, motion passed.
  - c. The IRS 990 for school year 2018-2019 was reviewed by all Board members and approved to be filed with a few minor clarifications and changes.
  - d. The Board voted to open up the nomination process for the Cathy Pound servant leader award to the GCA community.
- 7. Enter email votes into the record: none**

## 8. Notes from closed session February 3, 2020:

- a. In order to address how late the Board meetings typically run, the format will be changed moving forward. Committee chairs will submit reports for both the open and closed session one week prior to the Board meeting. Board members are to come prepared for the meeting by reading these thoroughly in advance. Only items deemed necessary by the Committee Chair or motions for a vote will be discussed. Open Session reports will be available for attendees to read and will be attached to the minutes moving forward.

## 9. Financial Report and Finance Committee

*Written:*

Financials are for period ending January 31, 2020

### Cash Review

- Total Cash on hand was **\$ 683,217.42**
- We have designated and restricted assets of **\$ 588,970.52**
- Leaving us with **\$94,246.90** of operating cash available

### For the Month of January

	Amount	Budget
Income	\$ 120,172.36	\$ 134,102.94
Expenses	\$ 146,039.44	\$ 153,025.86
Net Income	\$ (25,867.08)	\$ (18,922.92)

### YTD Summary

	Amount	Budget
Income	\$ 802,762.75	\$ 857,972.63
Expenses	\$ 953,003.44	\$ 972,965.04
Net Income	\$ (150,240.69)	\$ (114,992.41)

### Auxiliary Funds

January	YTD
\$ 14,863.57	\$ 139,289.12

Expenses now include a portion of the accrued payroll expenses that have previously been adjusted at year end causing a lower operating expense for July.

**Finance Committee**—Jason Stump—*Written:*

-Grants - Update and discussion on the possibility of applying for the Licking County Foundation grant for the 5th Street Gym.

-Board policy for financials – Review, discussion, and updates to sections 4.3-4.5 of the board policy document.

- Lee has requested to enter in a new multi-year contract with Modern Office for our printers and copiers. This will save over \$400/year. Still have to do a final review of the contract.

- GCA was approved for Operation Roundup from the Energy Cooperative. This will supply AEDs and first aid kits for our athletic events.

**10. A motion to approve the financial report was made by Brad Pilkington, seconded by Woody Rose, motion passed.**

**11. Committees – No items for discussion or votes in Open Session**

**Advancement**—Mark Law—*Written:*

Auction: The Committee met and is on schedule, plans are being implemented. The decorating sub committee also met and is developing its plans.

Development: Exploration to obtain corporate and philanthropic contributions/support from local organizations are developing. Details will follow when appropriate, and if these efforts come to fruition.

Efforts to generate new donor contributions were discussed e.g. giving Tuesday and similar initiatives such as grants and “donor asks”.

1. Action item: The board needs to decide on the what initiatives the auction proceeds will support or fund.

2. Action item to consider not necessarily for a decision at the March board meeting: develop a plan to ask GCA parents/supporters with talents and skills to consider volunteering their time in any number of needed areas. An example might be through marketing or registration materials, a check box to indicate skills and any interest in volunteering time and talents.

**Athletics**—Dan Keiser—nothing to report

**Education**—Brad Pilkington—*Written:* Working on GCA Core Values Foundational Document

Thank you to those students, parents, employees and school board members who participated. Your responses in the survey were invaluable to us.

We plan to have a completed proposed document ready for board perusal by March 30 and for approval at the Apr. 6, 2020 School Board meeting.

**Facilities**—Dan Keiser—*Written:* The committee did not meet this month. Drawings of the gym were sent to April Dusthimer to begin conversations with local foundations about grants for 5th Street Gym. The priority list is the roof, windows, structural repairs, and cosmetic updates.

**12. Student Council Presentation** – Jonathan Brower—next Friday dodgeball tournament, open to all MS/HS/teachers, 6:30 pm 3/13. iReach 4/24 6-12<sup>th</sup> graders participating. Most of HSSC and all of NHS will volunteer at the auction.

**13. Faculty Presentation - none**

**14. Administrator Report - Lee Reno – Head of School**

a. Head of School priority list—

Enrollment—15 re-enroll completed, 47 are in-process. Last year 4 re-enroll, end of March 26. 106 enrollment inquiries to-date this year. 20 applications submitted (5 applications last year by 2/28/19)

HOS priorities—Board policy manual completed

No movement on the bus sale

HOS search log on GCA website

Registered with Amazon Smiles, have received ~\$75.00 so far

New mugs, gift given for school board members to receive one

3 people trained for textbook audit

**15. Old Business**—none

**16. New Business**

a. 2-year changes and improvements document and marketing/communicating to parents

b. Prayer for the HOS search. Corporate prayer time for GCA community or a day of prayer for individuals in the community, for God to provide the

right HOS for GCA. Prayer cards, GCA open all day, culmination at end of day for those who can attend.

**17. Hearing of guests**

**18. Meeting Adjournment**

Respectfully submitted,

Julie Dickson