



GRANVILLE  
CHRISTIAN  
ACADEMY



**GCA BOARD MEETING MINUTES  
OPEN SESSION**

**JULY 1, 2019**

- 1. Call to order** of the GCA July, 2019 open session was made by President Justina Nadolson at 6:30 pm in the SHBC Fireside Room.
- 2. Roll Call** was answered by Phill Demarest, Julie Dickson, Dan Keiser, Mark Law, Justina Nadolson, Brad Pilkington, Woody Rose, Jason Stump, and Shari Swonger. Head of School Lee Reno.
- 3. Board Picture**
- 4. Prayer and Devotion – Phill Demarest**—Mt 8:19-20, when we think about following someone, we think about arriving somewhere. It's different when following Jesus, there is no 'arrival' destination here on earth, and there is no peace, no rest, except through Him as we seek Him.
- 5. Explanation of meeting procedures (sign-in, time limit) – Hearing of Guests** process was explained by Justina.
- A motion to approve the June 3, 2019 open and closed minutes was made by Mark Law, seconded by Phill Demarest, motion passed.
- A motion to approve the June 25, 2019 open and closed minutes was made by Brad Pilkington, seconded by Mark Law, motion passed.
- 8. Enter closed session votes from June 3, 2019 and June 25, 2019, into the record:**

From June 3, 2019 meeting: A motion of the Board to clarify that the hiring and firing of personnel will be performed by the HOS, and the HOS will include personnel information (applications/resumes) in the monthly report, was made by Phill Demarest, seconded by Woody Rose, motion passed.

From June 25, 2019 meeting: A motion to pass the revised 2019-2020 budget was made by Brad Pilkington, seconded by Mark Law, motion passed.

9. **Enter email votes into the record:** none.

10. **First meeting of the fiscal year business:**

a. **Vote on new bylaws**

Justina encouraged the board to continue to read and sign board and leadership documents every July, after her term as president ends. Before voting on the new bylaws, the board discussed adding protection for GCA's statement of faith. To ensure GCA's future as a Christian school, the following statement was added to the bylaws:

The statement of faith cannot be amended or removed unless by a unanimous vote of the GCA school board and SHBC elders, to ensure GCA's commitment to remaining a Christian school.

A motion to pass the 2019 GCA bylaws with grammatical corrections that were received was made by Woody Rose, seconded by Mark Law, motion passed.

Lee Reno and Justina will confer with the GCA attorney to confirm how the bylaws will be filed with the Ohio Secretary of State. The bylaws will also be posted on the GCA website.

b. **Sign board and leadership documents**—the following documents were read and signed by board members and given to Lee Reno.

I. **Leadership commitment**

II. **Confidentiality statement**

III. **Lifestyle statement**—any changes to this statement for GCA staff would need to be changed for the board as well.

IV. **Statement of Faith**

V. **Conflict of interest statement**

c. A motion to Install the following Board Officers:

Justina Nadolson, Chairman

Dan Keiser, Vice-Chairman

Jason Stump, Treasurer

Julie Dickson, Secretary

was made by Mark Law, seconded by Woody Rose, motion passed.

d. A motion to install the following Corporation Officers:

Lee Reno, President/CEO

Jayme Diener, Vice-President

Lee Reno, Treasurer  
Esther Thacker, Secretary

was made by Mark Law, seconded by Phill Demarest, motion passed.

- e. **Distribute board directory**—the board directory draft was shared by Justina, board members should verify information. Information should not be shared.
- f. A motion to approve Justina Nadolson, Dan Keiser, and Jayme Diener as signers for bank accounts was made by Brad Pilkington, seconded by Phill Demarest, motion passed.
- g. A motion to impose financial limits to need 2 signers on checks for amounts equal to or exceeding \$1000 was made by Woody Rose, seconded by Phill Demarest, motion passed.
- h. Board discussion. Mark Law retracted his motion, Woody retracted his second. A new motion to give the Corporation President/CEO signing authority for contracts with the approval of the board treasurer was made by Mark Law, seconded by Woody Rose, motion passed.
- i. **Establish committees**
  - I. A motion to dissolve ad hoc bylaws committee was made by Mark Law, seconded by Jason Stump, motion passed.
  - II. A motion to dissolve the ad hoc rebrand committee was made by Mark Law, seconded by Phill Demarest, motion passed.
  - III. Motion to change names of committees
    - 1. A motion to change the name of the Development Committee to Advancement Committee was made by Woody Rose, seconded by Shari Swonger, motion passed.
    - 2. A motion to change the name of the Nominating Committee to Board Development Committee was made by Mark Law, seconded by Shari Swonger, motion passed.
- j. Justina distributed the 2019-2020 Board event schedule
- k. Distribute Board calendar—not tonight
- l. Justina distributed the Board self-evaluation form, which board members should have completed for the July 13, 2019 meeting.
- m. Justina requested that board members pray and consider joining or making a financial contribution to the GCA Athletic Boosters.

n. Justina encouraged Board financial contributions due by October Board Meeting.

**11. No Financial Report as we had one last week. (Therefore no approval necessary.)**

**12. Committee Reports – Discuss who wants to be on what committee**

a. **Finance Committee – Jason Stump, Treasurer**—reflected on the past year and thanked God for His provisions. John Uible agreed to remain on the Finance Committee and will meet with a candidate April Dustheimer tomorrow.

A motion to compensate Lee Reno for the 5 days he worked without pay was made by Woody Rose, seconded by Brad Pilkington, motion passed.

b. **Advancement Committee** – nothing new to report.

c. **Board Development Committee** – nothing new to report.

d. **Education Committee** – will meet on July 9, will finish up phase I of Philosophy of Education and map out timeline for completion.

e. **Facilities Committee** – none

f. **Athletic Committee – (ad hoc)** – Nahum Masimer is the new AD, he will no longer teach PE or advise NHS.

g. **Board Policy Manual Committee – (ad hoc)**—Bylaw approval was step 1, now will work on written board policy manual. Justina and Lee will work on it and share with board.

h. **Rebranding Committee – (ad hoc) – dissolved.**

**13. Student Council Presentation** – none this month

**14. Faculty Presentation** – none this month

**15. Administrator Report - Lee Reno – Head of School**

Aiming for 260 enrolled. Jennifer Haga is doing a great job with tours.

Balance budget, start to build board reserves.

\$212k to \$13k deficit in one year—praise God!

All GCA assets are at Park National and First Federal now.

Committed to GCA being homeschool-friendly and integrating students on a path to graduation.

GCA will have a booth at the 104.9 River Family Fun Fest in Newark, July 21, 2019, 1:00-5:00 pm in the Canal District.

## **16. Old Business**

### **a. Discuss / approve new Facility Use Agreement—**

1. change formatting errors
2. #3 date reads December 15, 2018, should be December 15, 2020.
3. Section #4 Option to Renew— we will approve the contract once #4 is cleaned up to read four (4) successive one year periods beginning July 1, 2019. Justina asked Cathi Lucas to start the contract this year with a 4-year extension.
4. Exhibit A needs to be attached for the Board's records.

A motion to approve the Facility Use Agreement with the stipulation that we are approving the document with the above changes in place, and will authorize Lee to sign the contract as soon as he receives the changes, was made by Dan Keiser, seconded by Mark Law, motion passed.

**17. New Business—**none.

**18. Hearing of guests—**none.

**19. Meeting Adjournment**

Respectfully submitted,

Julie Dickson