



**GCA BOARD MEETING MINUTES
OPEN SESSION
JANUARY 6, 2020**

- 1. Call to order** of the January 6, 2020 GCA School Board Open Session was made by President Justina Nadolson at 6:30 pm in the SHBC Fireside Room.
- 2. Roll Call** was answered by Phill Demarest, Julie Dickson, Dan Keiser, Mark Law, Justina Nadolson, Brad Pilkington, Woody Rose, Jason Stump, and Shari Swonger. Head of School Lee Reno.
- 3. Prayer and Devotion** – Woody Rose demonstrated God’s protection by suiting Dan in protective clothing that linemen use in their work at the Energy Coop. “He is my strength, my shield, my refuge, my strong tower, my safe harbor”...Psalm 61, Psalm 144:2, and Proverbs 18:10. With the new calendar year and a new semester approaching, we should continue to pray for God’s protection of our school, all schools, churches, and our troops.
- 4. Explanation of meeting procedures (sign-in, time limit) – Hearing of Guests** was given by Justina, who instructed attendees to sign in. Guests may be able to speak on-record at the end of the meeting, if the schedule allows.
- 5. Auction Update** Chairman Ethan Nadolson shared that the auction will take place on Friday, April 17, 2020 at the SHBC Worship Center. The auction is listed on the GCA global calendar, and the theme is “An Evening in Paradise” (luau). The auction already has some sponsorships, and ticket sales and donations are online and active. [Www.GCABenefit.org](http://www.GCABenefit.org). Biggest need is participation and involvement from staff, students, and volunteers. Plan to have dinner, silent auction, live auction, music, Cathy Pound service award, and a slide show of donors. Setup 4/16 and 4/17, tear down 4/18. Have a budget, hope to have food/drinks donated from City BBQ, also hope to offer GCA staff and local pastors free tickets. Would like to provide a babysitting service in-house. Brian Davis will serve as auctioneer. Tabletop sponsorship available.
- 6. December Minutes** Lee requested a change to the closed minutes in the last paragraph of section D, on the last line insert “individuals and administration”.

7. A motion to approve minutes from open and closed sessions on December 4, 2019 was made by Mark Law, seconded by Phill Demarest, motion passed.

8. Enter closed session votes and notes from December 4, 2019 into the record: none

9. Enter email votes into the record: none

10. Financial Report

Written:

Financials are for period ending November 30, 2019

Cash Review

- Total Cash on hand was **\$ 761,674.22**
- We have designated and restricted assets of **\$ 587,163.16**
- Leaving us with **\$174,511.06** of operating cash available

For the Month of November

	Amount	Budget
Income	\$ 163,224.82	\$ 170,792.94
Expenses	\$ 157,063.33	\$ 158,030.86
Net Income	\$ 6,161.49	\$ 12,762.08

YTD Summary

	Amount	Budget
Income	\$ 554,842.07	\$ 589,766.75
Expenses	\$ 662,063.73	\$ 668,504.99
Net Income	\$ (107,221.66)	\$ (78,738.24)

Auxiliary Funds

November	YTD
\$ 14,912.95	\$ 110,277.30

Expenses now include a portion of the accrued payroll expenses that have previously been adjusted at year end causing a lower operating expense for July.

11. A motion to approve the November 2019 financial report was made by Mark Law, seconded by Woody Rose, motion passed.

12. Committees

- a. **Finance Committee – Jason Stump, Treasurer**—met 12/18/19, discussed setting appropriate budget for needs based on ACSI Flourishing model. Meeting twice in January due to significant budget work to be done.
 - b. **Advancement Committee – Mark Law**—need to follow up on thank you note needs, Cookies on the Court was successful and the music was great. Thanks to the student council for their support and cookie donations. Bus still for sale, insurance has been renewed. Thanks to Dan Keiser for the Athletic sponsorship template. Committee’s focus for the next several months will be working with the auction committee.
 - c. **Board Development Committee – Brad Pilkington**—met Thurs (Dan, Lee, Justina) to plan upcoming Strategic Planning session. Plan to look for one or more new Board members, have a couple of leads. Should advertise need in GCA e-letters. Justina reassured attendees that she and Dan have worked closely to ensure a smooth transition into Dan’s succession as board chair.
 - d. **Education Committee – Brad Pilkington**—surveys on Core Values have been distributed. Would like all of the GCA community to participate and submit surveys, which will be the primary resource for the next foundational document, the Core Values Statement.
 - e. **Facilities Committee – Dan Keiser**—thank you to Nahum Masimer for his leadership in cleaning out the 5SG, the cleaning crew is doing a great job.
 - f. **Athletic Committee – (ad hoc) – Dan Keiser**—nothing to report.
 - g. **Board Policy Manual Committee – (ad hoc) – Justina Nadolson**—meeting with Lee 2 days next week, draft is done, looking at content closely. Lee has been searching previous minutes for board policies. Hoping to have draft finished by Feb board meeting for members to review.
 - h. **Head of School Search Committee (ad hoc) – Justina Nadolson**—have a dashboard now, updated profile, have 14 potential candidates. Clapham Circle are narrowing down the field of applicants.
- 13. Student Council Presentation** – Hattie Spangler shared recent events. The December Winter Party had 72% HS attendance. Student council is currently working on Spirit Week/Homecoming Dance for January, themes will be announced on Tuesday. Upcoming dates: Dodgeball 3/13 and iReach 4/24.
- 14. Faculty Presentation - none**
- 15. Administrator Report - Lee Reno – Head of School**

Received an email from a grandparent asking for consideration for tuition discounts for grandparents who are paying for their grandchildren's tuition

Enrollment currently at 232

Concession stand at 5SG was inspected and meets compliance standards

GCA entered into contract with Arbiter Pay—will pay all sport officials directly

Group pass has begun with basketball season

Auxiliary funds less than predicted with current enrollment numbers and higher costs for some personnel

Lee shared the progress on the HOS priorities list

Rewired is providing intervention services for HS students

Fall sports photography netted \$2000+

GCA received a generous gift of over \$2600, along with a matching gift from a foundation to apply to STEM activities

\$5000 gift from a corporation in Minnesota today

Applied to receive Energy Coop Roundup money to purchase more first aid kits and AEDs

Would like to add the Board Treasurer as an authorized signature on accounts

16. Old Business

- a. Status update about Student Focus Group (conducted by Marketing Director at Rolls By The Pound)—scheduled for January, Lee will meet with Katrina to plan.

17. New Business

- a. The draft of the 990 for year ending June 2019 is ready. After a review from the executive team, it will be emailed to the entire board in mid-January and voted upon at the February 2020 meeting, barring any large changes.

18. Hearing of guests—none.

19. Meeting Adjournment

Respectfully submitted,

Julie Dickson

