The open session of the July 24, 2017, GCA school board meeting was called to order by President Justina Nadolson at 6:30pm in the Fireside Room.

**Roll Call** of Board Members by Justina Nadolson was answered by Julie Dickson, Pam Kemmenoe, Mark Law, Justina Nadolson, Brad Pilkington, Vickie Pound, Woody Rose, Jason Stump, and Trinda Ward. Greg Rhoads and Tom Pound were absent.

Administrators: Tim Barrett and Jayme Diener were in attendance.

**Prayer and Devotion** – Justina gave the devotion, shared excerpts from book, “Sharing Jesus Without Fear”—how are we truly sharing and explaining the gospel vs. platitudes. You may be the seed that leads to fruit, sown in love. We want to teach our kids how to do this, too.

**Explanation of meeting procedures (sign in, time limit)-Hearing of Guests** and board procedures was explained by Justina Nadolson.

**Board Procedures for 2017-2018** – Justina went over each of the following forms and collected the Board members’ signed copies.

- **Meeting dates & expectations per by-laws**: A schedule was distributed. Board is expected to attend all regular board meeting dates or to notify if they cannot attend. Other Board-relevant dates are Back to School Kickoff (changed to August 21), Strategic planning session TBD, and HS graduation June 2. Encouraged board to be visible at other GCA events such as athletic events, concerts, drama productions, etc.
- **Confidentiality**: including discussions, personal emails and paperwork
- **Board is “one voice”**: express our opinions as one.
- **Leadership statement**: conducting discussions with grace, kindness, and love
- **Conflict of Interest**: Our new conflict of interest policy was written by our faith-based 501c3 attorney. The board discussed the definition of a couple of items and agreed on our interpretation: service to the school, definition of indebtedness in regards to tuition, definition of ‘purchase’
- **Committee assignments**: Every Board member must be on a committee, and every committee has to be chaired by a Board member. It doesn’t have to be same committee as previous year. Members should email Justina their committee sign-up before the August board meeting.
- **Devotion sign-up**: A sheet was distributed and board members were asked to select what month they would like to provide the devotion.

**Approval of minutes from June 12, 2017 open and closed sessions.** Approved minutes from the open session shall be posted on the school website. Motion to approve amended version by Woody Rose, seconded by Mark Law, all were in favor.
Approval of minutes from June 19, 2017 special closed session. Motion to approve by Pam Kemmenoe, seconded by Mark Law, all were in favor.

Reading into the Minutes of Action Items from Closed Session June 12, 2017

1. The board voted to approve Matt Wilson and Todd Jones as assistant Middle School Baseball coaches.
2. The board voted to approve Mr. Jeff Dalzell as the new MS-HS Principal.
3. The board voted to approve Mr. Jason Stump as a new board member effective July 2017.

Reading into the Minutes of Action Items from Closed Session June 19, 2017

1. The board voted to change the July meeting each year from the 2\textsuperscript{nd} to 3\textsuperscript{rd} Monday – this year to the 17\textsuperscript{th} from the 12\textsuperscript{th}. (In a subsequent e-mail vote that date was changed to July 24, as both Tim Barrett and Justina Nadolson were returning from trips abroad, and Justina had a death in the family and would be unable to attend.)
2. The board voted to approve Julie Dickson as the Secretary of the Board. Motion was made by Mark Law, seconded by Trinda Ward, and all were in favor.
3. Motion was made by Mark Law and seconded by Pam Kemmenoe to approve pursuit of financing for the purchase of 1812 Newark-Granville Rd., through First Federal. Greg Rhoads abstained. All were in favor.
4. The board accepted the resignation of Aimee Horton from the position of Elementary Principal. Motion by Mark Law, seconded by Tom Pound. All were in favor.
5. The board voted to approve Jayme Diener as the new Elementary Principal. Motion by Mark Law, seconded by Woody Rose. All were in favor.
6. The board voted to approve the following 5 policies that were recommended by our 501c3 specialist attorney Frank Sommerville. All documents are available for review in the front office of GCA:
   i) Whistleblower Policy
      (1) Motion to approve Tim Barrett as GCA’s compliance officer was made by Tom Pound, seconded by Mark Law. All approved
      (2) Motion to approve policy by Pam Kemmenoe, seconded by Mark Law. All were in favor.
   ii) Document Retention and Destruction Policy – Motion to approve made by Tom Pound, seconded by Woody Rose. All in favor.
   iii) Gift Acceptance Policy – Motion to approve made by Greg Rhoads, seconded by Woody Rose. All in favor.
   iv) Accountable Reimbursement Policy – Motion to approve was made by Tom Pound, seconded by Brad Pilkington. All in favor.
v) Conflict of Interest Policy – Motion to accept by Pam Kemmenoe, seconded by Mark Law. All in favor.

7. The board voted authorize up to 16 hours a week for a GCA guidance coordinator position through auxiliary funding. Motion by Tom Pound, seconded by Mark Law. All in favor.

8. The board voted to approve Mrs. Jennifer Adkins as our part-time College and Career Coordinator. Motion by Tom Pound, seconded by Mark Law, all approved.

9. The board voted to approve the following coaches for the 2017-18 school year. Motion by Tom Pound, seconded by Mark Law. Woody Rose abstained from the vote. All in favor.
   i) Soccer--Dave Geiss-Head; Eric Zimmerman-Asst. Scott Taylor-Head MS
   ii) Volleyball--John Hoffman—Head; Michele Buena-Asst.
   iii) Cross Country--Ellis Gallion-Head; Ahnetta States-Asst.
   iv) Golf--Dan Keiser-Head
   v) Boys Basketball-Tom Young-Head; Andy Lynd-Asst.
   vi) Girls Basketball-Forest Rose-Head; John Hoffman-Asst.

10. The board voted to approve Julie Dickson and Brad Pilkington as authorized board representatives for the Board President from June 20 – July 19, 2017. Motion by Tom Pound, second by Mark Law, all in favor.

Reading into the Minutes of email vote items since the June 19, 2017 meeting:

1. The board approved the salary for Jayme Diener, Elementary Principal.

2. The board approved the salary for Jeff Dalzell, MS-HS Principal.

3. The board approved a stipend for Dave Deibel to provide IT services for GCA – June, July and August 2017.

4. As earlier listed, the board approved moving the July 2017 meeting to the 24th from the 17th.

Financial Report - Tim gave the financial summary in Greg’s place while he attends his mother’s funeral. April 2017 Budget Profit & Loss Revenue @ $1,322,194 with a budget of $1,338,138 is about a $16,000 deficit. However, expenses were budgeted @ $1,421,383 and came in at $1,377,613.83 for a change of about $45,000. May 2017 both revenue and expenses were under budget. We are on track for the year. Justina clarified that GCA’s goal is to have 3 months’ cash in reserve. Mark Law commented on presence of negative numbers for fixed assets in athletic section of financial report. Tim will talk with accounting to find out why.

Approval of Financial Reports - the board will vote to approve the financial reports at the August meeting after Greg has a chance to review.

Committee Reports:

   Athletic Committee – Trinda Ward: hopefully meeting this Friday. Working on VNN website, which is a service that would allow coaches to upload scores and communicate
information, and the information is sent to news media. It also has links so parents can have access to sport participation forms, last-minute game cancellation information, etc. Training to begin soon for all coaches. Justina asked if Becky Leija would be in collaboration with Athletic committee, but not on the committee. Also wants to address SSG security: Greg is working on that.

**Development committee** – Trinda Ward: no updates, Mike took over alumni event at Donato’s last Saturday.

**Education committee** – Pam Kemmenoe: Peggy Kammeyer has put together a spreadsheet to be sent out to teachers to enter their class/text/workbook/supplementals so any potential GCA families and/or visitors can see the material GCA uses. Teachers changing classes will also have access. Will start working on science curriculum this year. Trinda asked if Crystal Goehring was invited to join the Education committee, Pam will contact her.

**Facilities committee** - Mark Law: Zoning meeting in Granville attended by Mark Law, Woody Rose, Mike Miller, and Dan Keiser. Some attendees from township were opposed to modulars, Mark believed that 3 commissioners would have voted favorably for GCA, 2 possibly opposed. GCA needs a detailed, certified map of plans (attorney Andrew McFarland stated that GCA must meet required township 524-A 525-A, map must include 10 items…landscaping plan, parking lot, lighting, etc., subject to Granville village zoning). Council tabled GCA’s proposal because our submitted plan was not certified and lacked some of the details in the statute. No extra fee will be needed to attend another hearing. GCA has to meet village’s code because of possible annexation from the Township to the Village. Facilities Committee will meet with Dan Keiser to make sure all requirements are followed. Will soon be out of contract with David Geiss so that will need to be updated and given to First Federal.

**Finance Committee** – Greg Rhoads-absent, no updates.

**Marketing committee** – Justina Nadolson would like to meet with Jenny Chacey, Jen Adkins, Ethan Nadolson and Mike Miller who attended the last meeting. Local optimization on internet is done with an upgrade for duplicate suppression GCA is now listed on 76 different search engines. Internet presence should increase. FB page ramping up before school starts with “Who Am I?” for teachers, board, and staff. Need to update marketing material.

**Nominating committee** – none.

**Update from Athletic Director**- John McGowan out of town, no new developments since last month. No work done on baseball field off of Baker Blvd, needs work, no lights. Shelley Nauer: spoke with Dave Deibel—still need to organize a work day from last year, in addition
to this year, in order to practice there. Someone from TJ Evans may have other plans for this field. Shelley said David and her husband Ty will try to organize a work date.

**Update from Athletic Boosters** – Shelley Nauer: question regarding bylaws that were submitted for approval (Justina: legally Boosters cannot have bylaws because they are not their own organization. Should have operating procedures because under GCA they also need expense guidelines). Need to discuss how to handle expenses/credit card usage with Greg Rhoads and strengthen that process. Mark Law asked about distribution of funds for requests. Shelley: purchases usually go through John McGowan, he attends Booster meetings. State mandated to update kitchen. Goals: raise $10k/year, change culture, increase engagement, update SSG, obtain a floor covering so that GCA can host non-sport events, would like to update sound system, but that is very expensive. Cancelled golf outing due to lack of sponsorship and volunteers (loss of $3-5k), want to table tiered level of sponsorship for this year and do it next year due to the decision about softball not being included. Want to try to put volunteers together this year and build up with John. Discussion to try to incorporate current softball banner sponsorship and fundraising this year. Need to meet with accounting. Jenny had a question regarding mandatory volunteering in concessions and if it is a suggestion or a requirement Justina: It needs to be a requirement for every family participating in sports as it used to be 3 years ago and back. Boosters should determine how many volunteers will be needed, then evenly distribute that responsibility. Parents can sign up for the events they want to work. If they do not, Jenny can put them on the schedule in an open spot.

**Discussion of moving funds from Athletic budget** - Justina mentioned moving an amount to the Boosters from AD’s to offset softball money in Booster account.

**Update from Development Director** – Mike Miller: long-term objective to engage alumni. 1 alumna attended (Michaela Grubaugh 2012) at Donato’s meet and greet. 54 grads are on 1 or both FB pages. Try to get highly-active grads involved. Shelley Nauer suggested need for GCA Instagram account. Note that Mike submits a weekly report to the board on all activities.

**Administrator Reports**

Jeff Dalzell, MS/HS Principal—none
Jayme Diener, Elementary Principal—excited about new role, God’s timing, getting comfortable with administrative duties. Identifying goals.
Tim Barrett, Superintendent—
- Aimee Horton’s last day is Wednesday.
  - Thanked Tami Austin for her hard work. Re-enrollment for 2017-18 stands at 272, with 264 fully completed. New student enrollment—17 offers sent, and 10 in process. Students yet to re-enroll—6. Our potential currently stands at 305, compared to 317 last year at this time.
• Both our new principals are on-board and fully engaged with preparing for the upcoming school year. Their board reports will begin with the August 14, 2017, meeting. Jen Adkins, our College and Career Coordinator, is on board and moving full throttle with plans for coming alongside our 6th-12th grade students and parents in this vitally important area of their schooling here at GCA. Thanks Jen! My most sincere appreciation to Crystal Goehring and Peg Kammeyer on their work in preparing our 2017-18 Employee and Parent-Student Handbooks! Thank you both!

Old Business

Expansion updates – 1812 Newark-Granville Rd. (NGR)
- Contract – need to vote on contract with a new number and an extension
- Financing — Greg is working on financing, appraiser was out to property last week
- Zoning — already discussed by Mark.

Update on technology – Tim Barrett: Auction funds being used for technology are in process.

Update on Northridge transportation situation- Tim Barrett spoke with Ann Cox, encouraged her to get in touch with new superintendent at Northridge next week. Previously transporting students without reimbursement from state of Ohio. She will update Tim and he offered to assist her if they’d like to make a presentation

New Business

Back to School night—Changed to Monday August 21. School board will meet to pray at 3:00 pm, meet at front of school if you can. May bring in food trucks, booths.

Question by Jenny Chacey: son going into 3rd grade, concerned about who will teach since Mrs. Diener is moving to administrative position. Mrs. Diener responded that she is already working through the elementary team to find the best replacement.

Meeting adjournment.

Respectfully submitted,

Julie Dickson