



Student Name(s):

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First Last Grade Entering

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First Last Grade Entering

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First Last Grade Entering

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First Last Grade Entering

**Enrollment**

In order to provide our existing families with a system of enrollment that is seamless and as paperless as possible, we utilize an enrollment system where existing students are enrolled prior to new applicant families. Granville Christian Academy (also referred to as GCA) will open the re-enrollment window for existing students to reserve a class seat two weeks before new students can be placed. Beginning March 1st, new families can be placed into any open classroom seats. A signed Enrollment Agreement Contract denotes a reserved seat for a returning student. If a student does not plan on returning to GCA the following year, the GCA withdrawal policy takes effect. GCA reserves the right to amend this agreement as needed with reasonable notice.

**Tuition**

Tuition for the following academic year will be published on the school website. Tuition shall be paid either in full, or semi-annually or monthly through the FACTS management system. Special arrangements will be made for EdChoice scholarship recipients. The parent/guardian will select a payment option on the Tuition Agreement form. To change the terms of the tuition payment options, please contact the GCA Finance Office.

- I hereby opt to enroll my student. This means that my GCA student(s) will re-enroll for the next school year.
- I agree to abide by the Tuition Agreement that I signed at the time of enrollment. This agreement also indicates the method of payment I select will apply to all years going forward until such time as I have notified GCA of any changes. I understand that the tuition amount may change each year.
- If I breach this agreement by withdrawing my child(ren), I understand that I will be contractually obligated to pay any fees or tuition due for the school year from which I am withdrawing my child(ren), according to the school's Withdrawal and Refund Policy located on the school website.
- Families experiencing unique circumstances may be exempt from paying fees or tuition due. Some examples include educational needs for the student that can no longer be met at GCA as determined by GCA administration, withdrawal at the request of GCA, or other circumstances approved by GCA administration.
- We agree to support and abide by the guidelines and policies of GCA, including, but not limited to, the GCA Parent/Student Handbook. A digital copy of the current handbook can be found on the school website.
- We agree to the mission, vision, statement of faith, and other foundational documents of the school and agree to partner with GCA in our child's/children's spiritual formation. An overview of these documents can be found in the Introduction section of the Parent/Student Handbook found on the school website.
- We agree to pray for the GCA Board of Education, faculty, staff, students, and volunteers.

Parent/Guardian Signature:

Date:

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Return completed form to:  
 Granville Christian Academy: Attention Enrollment and Marketing Director  
 1820 Newark Granville Road  
 Granville, Ohio 43023

Forms can also be emailed to [admissions@granvilleca.org](mailto:admissions@granvilleca.org).